



Agreement

for students enrolling in an

E-Learning Course



Counselors *and* Parents: Please review this information with your student before registering them for an e-learning course.

Students: By taking this e-learning course, you explicitly agree to the following:

1. I will work in my course at least 3-5 times (2-4 hours) each week. Upper level and AP courses may require more of a time commitment.
 - a. I understand that deadlines can vary and I may be asked to work at a quicker pace to complete the course by the end date.
2. I will communicate with my teacher regularly and respond to emails within 24 hours.
3. I understand that my teacher or e-learning course administrator may contact me by text or phone (on my personal device) when necessary.
4. I understand I may be withdrawn if I fail to log in for two consecutive weeks.
5. I will not copy anyone else's work or violate copyright law. I will not provide answers to anyone. I will not use language translation programs if taking a World Language course.
6. I will appropriately cite the works of others when using external sources.
7. I will follow my school's Acceptable Use Policy (AUP) and Code of Conduct.
8. I will refrain from discrimination, intimidation, harassment, bad language, and bullying.
9. I understand that all my online activity is stored and can be monitored by school officials.

The following will be enforced for students who do not abide by the above expectations:

- First Offense: The student will receive an email warning. Parents, guardians and school personnel will be notified as well. For severe misconduct, the student will be removed from the course immediately.
- Second Offense: The student may be removed from the course, resulting in a failure.

Students: I understand the terms of this agreement

Name (print)

Date

Signature

Parents / Guardians: I have read this agreement and acknowledge that my student will be taking an E-Learning course.

Name (print)

Date

Signature